

# **The Sarah Morgan Foundation: Funding Application Form & Award Criteria**

The Sarah Morgan Foundation was set up to continue the work of Dr Sarah Morgan promoting the inclusion of English traditional / folk song in the community choir repertoire and in a broader artistic, social and educational context.

Individual awards will not exceed £500.00 and will be at the discretion of the trustees, who will meet twice a year to assess applications. Successful applicants will be required to produce a detailed report (including photographs for use on the Sarah Morgan Foundation website) after the end of the project. Please see notes overleaf for application, adjudication and funding details.

*Please fill in all of the following categories:*

**Names of all individuals and/or group:**

**Postal address of main contact:**

**Email address of main contact:**

**Tel / mobile number of main contact:**

**SIGNED:**

**DATE:**

**Please supply a detailed description of the proposed project / activity on a separate sheet, including the following information:**

- How does the activity meet the funding criteria? *(see page 3 below)*
- How would the project benefit the aims and objectives of the Sarah Morgan Foundation?
- What is the timescale of the project?
- What is the budget - including the anticipated total cost of the project and any other funding? *Please supply supporting documents where possible.*
- Any other information that may help the trustees reach a decision.

# The Sarah Morgan Foundation Grant Scheme

## Objective

To provide financial help to individuals or groups wishing to promote the inclusion of English traditional / folk song in their community choir repertoire or group project (e.g. a group/choir to commission an English folk song to be arranged, or publication of a book of folk songs arranged for community choirs, etc.).

## Assistance available

The Sarah Morgan Foundation has limited funds. A maximum of £500.00 will be granted to any one project. Successful applicants would be requested to provide a material benefit to the Sarah Morgan Foundation - in the form of photos of the project for the website, wider publicity etc. – and if generating income (e.g. through sales of resources), may be requested to contribute a percentage of sales to the Sarah Morgan Foundation.

## Applications process

Applications must be in writing (either by post or by electronic communication) and will be considered by the Awarding Committee when it meets twice a year. Closing dates for applications will be 31 August and 31 January. Applicants will be notified within eight weeks of the closing dates.

## Conditions of the Award

- The Sarah Morgan Foundation grant must be acknowledged in all publicity in accordance with our supplied guidelines
- A detailed report and photo/audio evidence must be supplied by the successful applicants upon conclusion of their project, ideally in a format for inclusion on the Sarah Morgan Foundation website. Appropriate permissions for public use by the Foundation of any images submitted must be sought and confirmed by the applicant
- Award funding will be paid thereafter, subject to assessment by the Awarding Committee. In certain circumstances, part funding may precede the start of the project.

## Adjudication

- Applications will be judged on the merits of the project
- All applicants will be notified whether successful or not
- The decision of the Awarding Committee will be final and not subject to any right of appeal

### **Please post your completed application to:**

The Sarah Morgan Foundation  
c/o Susanna Jordan  
2 Well Hill  
Finstock, OX7 3BU

**Or send an electronic version to: [info@sarahmorganfoundation.org](mailto:info@sarahmorganfoundation.org)**

## **The Sarah Morgan Foundation: Funding Criteria**

1. The project should demonstrate clearly and comprehensively the inclusion or development of English traditional / folk song in the community choir repertoire or in a broader educational context
2. The project should be underpinned by the principles of musical inclusivity, e.g. open access
3. Applicants should provide a clearly costed project proposal including a timescale and outlining what efforts have been made to secure other sources of funding where appropriate
4. Applicants must demonstrate an understanding of the vision and objectives of the Foundation.